

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 7, 2003

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Dianne El-Hajj, Vice President
Cathy Abel, Clerk
Dustin Burns, Member
Julie McIntosh, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Carolyn Harness, Assistant Superintendent, Business Services
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Director, Human Resources
Arletta Schaffer, Recording Secretary

2. President Ryan invited Minnie Malin, Sycamore Canyon principal, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion:	Abel	
Second:		McIntosh
Vote:	5 – 0	

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Requests for Use of Facilities
- 1.2. Enrollment Report
- 1.3. Developer Fees Collection Report
- 1.4. Schedule of Upcoming Events

Dr. Johnson reported on two items. First, she was delighted to see the dialogue among teachers in the area of writing during writing circles sessions held by the Educational Services Department. She thanked the staff for this training.

Second, the first Koffee Klatch was held by the PTA on September 24 for the parents of Sycamore Canyon and Carlton Hills schools. This was a positive meeting with an opportunity for informal interaction between parents and the Superintendent. The next Koffee Klatch will be October 23 in the Cajon Park/Hill Creek area. When all the details are known, board members will be notified.

2. Presentation of Santee Teachers Association (STA) Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and STA

John Tofflemire announced STA's initial proposal to modify articles of the collective bargaining agreement. A public hearing will be held at the next meeting.

2. California Healthy Kids Survey (CHKS)

Tracy Gertsch, lead social worker, presented the results of CHKS administered last spring to 267 (36 percent) fifth grade students and 457 (53 percent) seventh grade students. This voluntary student survey collected data that is used to develop and review long-term goals about student attitudes and practices regarding drug and tobacco use, safety, and resiliency.

Goals and action plans were provided to address identified areas of need. One of the plans is initiating the PeaceBuilders program in six schools. Member McIntosh supported the program and desired that all employees on a school campus who interact with students be involved in the training. President Ryan asked how Santee student data compared to data from other districts. Member Burns asked if the PeaceBuilders program is being successful. Tracy Gertsch responded that limited statistics are available at this time but staff is beginning to collect this information.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS (none)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items.

Motion:	Abel	
Second:		Burns
Vote:	5 – 0	

Superintendent

- 1.1. Approval of Minutes

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Reports
- 2.3. Acceptance of Donations
- 2.4. (Removed by Member Burns for separate consideration)
- 2.5. Adoption of Proclamation for National School Lunch Week
- 2.6. Adoption of Resolution to Certify 2002-03 Gann Limit Appropriations Recalculation and an Estimated Limit for 2003-04
- 2.7. Adoption of Resolution #0304-10 "Statutory School Fees and Mitigation Payments Report for Fiscal Year 2002-03, and Relative Findings, in Compliance with Government Code Sections 66006 and 66001"
- 2.8. Approval of Long Term Debt Report and Simplified Budget Document
- 2.9. Approval of Quarterly Financial Disclosure, SB 564
- 2.10. Approval of Student Teaching Agreement with Azusa Pacific University
- 2.11. Approval of Student Teaching Agreement with the University of Nevada, Las Vegas
- 2.12. Approval of Response to Request for Agency Recommendation

Educational Services

- 3.1. Approval of Extended Field Trip to La Brea Tar Pits in Los Angeles, California
- 3.2. Approval of First 5 Commission Grant to Build the Capacity of Program for Children Using Intergenerational Approaches

Human Resources

- 4.1. (Removed by Member Burns for separate consideration)

- 4.2. Approval of Revised Job Description, English Language Learner (ELL) and Title VII Demonstration Teacher

Held for separate consideration:

- E.2.4. Approval of 25-Day Work Contracts for Early Retirees

Member Burns asked if certificated retirees could work as substitute teachers under the early retirement incentive. John Tofflemire responded that they may with mutual consent. It was moved and seconded to approve the 25-day work contracts for early retirees.

Motion: Burns
Second: El-Hajj
Vote: 5 – 0

- E.4.1. Personnel, Regular, with a copy to be made a part of the agenda. Consultants approved: Sandy Williams

It was moved and seconded to approve Sections A through L, excluding Section D (Certificated Leave Requests)

Motion: Burns
Second: McIntosh
Vote: 5 – 0

It was moved and seconded to approve Sections D.1, D.3, D.4 (Certificated Leave Requests)

Motion: Burns
Second: Abel
Vote: 5 – 0

In reference to Item D. 2, Member Burns indicated his concern about granting a leave to an employee to take another job. It was moved and seconded to approve the leave request under Section D.2.

Motion: El-Hajj
Second: Ryan
Vote: 2 – 3 (Abel, Burns, McIntosh: no)

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Acceptance of Santee School Closure Committee Recommendations

Dr. Johnson provided a report to the Board on the final meeting of the Santee School Closure Committee held on Oct. 1, 2003. The Santee School Closure Committee members agreed to meet to assess the transition process, hear final reports from members and make final recommendations for the smooth transition of a school in a closure process. Dr. Johnson summarized the key elements of the committee's recommendations to include planning for boundary shifts, transportation routes, school transition placement, communication strategies with all stakeholders, inventory and technology placement, movement of materials, special programmatic placement shifts, and enrollment and staffing transition processes. The committee recommended that the Board make a decision to close a school early in the year. The committee recommended this decision be made in February or March after budget information from the state is available. However, teacher placement openings were recommended to be made as late as possible because of unstable enrollments.

Board members asked that thank you notes be sent to committee members.

- 1.2. Sycamore Canyon Enrollment Advisory Committee

Last spring, the Board directed administration to form an advisory committee for the purpose of studying the enrollment decline at Sycamore Canyon School. In forming and charging the committee, Dr. Johnson recommended the following charge: To study the enrollment decline in the Santee School District and the operational cost effectiveness on schools experiencing rapid decline with special emphasis on Sycamore Canyon. As an advisory body, the committee's role is to gather data in an analytical fashion and research the pros and cons of closing Sycamore Canyon School. John Tofflemire and Carolyn Harness were recommended to serve as co-chairs.

It was recommended that membership on the committee be representative of parents, staff, STA, CSEA, City staff, and Board. Member El-Hajj supported naming at least four parents. President Ryan suggested adding representatives from Carlton Hills, Carlton Oaks and Chet F. Harritt schools because she indicated it is important to look at this problem districtwide.

Suggested topics for discussion and research included operational expenses of schools, developer plans, demographics, boundaries, school capacity, parent/staff concerns, projections for future enrollment, materials and technology issues, communications needs of the community.

Dr. Johnson would like to begin meetings in October and complete the study by January 2004. Members Abel and McIntosh volunteered as the Board representatives. Member El-Hajj emphasized again that no decisions have been made about Sycamore Canyon School and the Board desires to investigate all the facts. All meetings will be posted under Brown Act regulations with the agendas and minutes available on the District's website.

It was moved and seconded to approve the charge, chairs, membership, topics and timeline for the Sycamore Canyon Enrollment Advisory Committee.

Motion: El-Hajj
Second: Abel
Vote: 5 – 0

Business Services

- 2.1. Approval and Adoption of Resolution #0304-11 to Continue the Date to Receive Sealed Bids for the Disposition of Surplus Real Property Commonly Known as the Renzulli Site

The original timeline for bid openings was based on rezoning of the Renzulli property by the City of Santee, but the zoning is still incomplete. Therefore, it is necessary to extend the bid opening. It was moved and seconded to adopt Resolution #0304-11 naming December 16, 2003, as the continued dated for the bid opening of the Renzulli Site.

Motion: Burns
Second: Abel
Vote: 5 – 0

Educational Services

- 3.1. Approval of New District Nurse Position

Dr. Bill Stumbaugh identified the need for a second credentialed school nurse position. Demand for student medical support and parental expectations have increased. The proposal does not increase the impact on General Fund by using funds from a vacant LVN position and adding funds from the LEA Medi-Cal and MAA programs.

Member El-Hajj stated that the issues are not going to go away and the nurse position is needed. President Ryan asked if the District can get the needed services without hiring another employee during this difficult budget period, stating that she was uncomfortable hiring another employee that may need to be let go at the end of this school year because of budget considerations or changing considerations of the Collaborative even though the services are

needed. Member Burns suggested asking the Collaborative for a long-term commitment of funds.

Following discussion, it was moved and seconded to approve the establishment of a second District nurse position using General Fund, LEA Medi-Cal and MAA Medi-Cal funds and to recruit to fill the position.

Motion: El-Hajj
Second: Abel
Vote: 2 – 3 (Ryan, Burns, McIntosh: no)

With the failure of that motion, it was moved and seconded to post for a second District nurse position using General Fund, LEA Medi-Cal and MAA Medi-Cal funds while continuing to study all other options to provide health services to students.

Motion: McIntosh
Second: Abel
Vote: 4 – 1 (El-Hajj: no)

Human Resources

4.1. Adoption of Resolution to Reduce Hours of Identified Classified Employee

Due to a change of program, it is recommended that one Food Service Worker III position be decreased by 15 minutes. After considering the fiscal and personal impact and the potential need to reinstate the time within a few months, there was no motion on the recommendation.

G. BOARD POLICIES AND BYLAWS

1. First Reading: New Board Policy 6192, Consolidated Program Criteria for Evaluating Student Growth

Suggested changes to the new policy may be submitted to administration.

2. Second Reading (none)

H. BOARD COMMUNICATION

Member McIntosh supports use of the Santee School property by two law enforcement agencies for one-time training exercises. Other Board members agreed.

Dr. Johnson stated that principals are looking at ways to improve attendance and Diane Cartier is convening a committee that will study attendance issues. Member Burns volunteered to serve on this committee.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: John Tofflemire, Director, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Public Employee Performance Evaluation
Title: Superintendent
5. Conference with Real Property Negotiators

Location: Renzulli Site
Agency Negotiator: Carolyn Harness, Assistant Superintendent, Business Services

The Board entered closed session at 8:35 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:00 p.m. No action was reported. The October 7, 2003, regular meeting adjourned at 11:00 p.m.

Cathy Abel, Clerk

Lisbeth A. Johnson, Secretary